



Dame Ellen Pinsent School

Ardencote Road, Kings Heath, Birmingham B13 0RW

Telephone: 0121 675 2487 Email: enquiry@dameellenpinsent.bham.sch.uk

Website: www.dameellenpinsent.bham.sch.uk

Head Teacher Ms Denise Fountain

Chair of Governors Mr Andy Punch

30th March 2020

Dear Parent/Carer,

Last week has certainly been very different for us all and I really hope this letter finds you and all of your family well and safe at home. Every week the requirements for care provision at Dame Ellen are changing so we are taking it one week at a time.

We are doing our very best to accommodate all who require it, however it is extremely important that we adhere to the current government guidelines: 'If children can stay safely at home, they must, to limit the chance of the virus spreading. That is why the government has asked parents to keep their children at home, wherever possible, and asked schools to remain open only for those children who absolutely need to attend.'

Considering this, if you do feel your circumstances have changed and you now require a place, please complete and return an application form (below), by Tuesday 14th April 2020 for a place for the week beginning the 20th April. We will contact you by Thursday 16th April to confirm if your child has a place.

Whilst we understand this is not an ideal situation for all, we are having to adapt to the need and the availability of staff.

I really appreciate your understanding with this. The children, families and staff of Dame Ellen Pinsent are remarkable - please take care and follow the advice to stay safe. Please contact us at school if you have any queries on 0121 675 2487 or by email on enquirey@deps.ac

With my very best wishes

Denise Fountain

Head Teacher





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Application for Care Facility at Dame Ellen Pinsent:

Child's name _____

Parent/ carer occupations, please list both if applicable:

1 –

2 –

Parent contact details _____

Will your child require transport to and from Dame Ellen (please tick appropriate box)

Yes

No

Any additional informational that you feel we may support your application:

